

**DOYNTON PARISH COUNCIL**  
**MINUTES OF DOYNTON PARISH COUNCIL MEETING**  
**HELD ON TUESDAY 14<sup>TH</sup> MARCH 2023, AT 7 PM.**  
**At DOYNTON VILLAGE HALL**

**Present:** Peter Hart Chairman  
William Crew Councillor  
William Roch Councillor.  
Jill Salter, Councillor.  
Mike Williams Councillor  
Elaine Weightman Parish Clerk

No members of the public in attendance

The Chairman then welcomed everybody and opened the meeting.

**Action**

1.

**APOLOGIES:** *None to note*

2.

**TO APPROVE THE MINUTES OF THE LAST MEETING**

The Minutes of the Parish Council meeting of 17<sup>th</sup> January 2023 were approved and signed by the Chairman on the proposal of Cllr. Williams and seconded by Cllr. Roch.

3

**MATTERS ARISING.** *None to note*

4

**TO RECORD DECLARATIONS OF INTEREST AND REQUESTS FOR DISPENSATION FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED AND DECIDE IF ANY ITEMS REQUIRE EXCLUSION OF PRESS & PUBLIC.** *None to note*

5.

**TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.**

*None in attendance.*

6.

**PLANNING.**

6.1

**To comment on planning applications: P23/00860/TCA:** Hoddes Cottage Church Road Doynton. BS30 5SU: Works to fell 1no. apple tree situated in the Doynton Conservation Area. *No Objection*

6.2

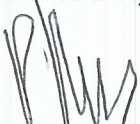
**To record comments made on applications dealt with since the previous meeting.**

**P22/06904/PNFU;** - Building Off of Church Road Doynton. BS30 5SU: Prior Notification under Part 3 Class R of a flexible change of use from 1no. agricultural buildings to Class C1 (Hotel) as defined in the Town and Country Planning (General Permitted Development) (England) Order 2015. *No objection.*

**P23/00152/F:** Land at Culleysgate Farm Culleysgate Lane Doynton. BS30 5AD: Erection of 1 no. agricultural workers dwelling with associated works (amendments to layout approved by application P22/01969/O). *No objection.*

6.3

**To note planning decisions: P22/06292/TCA:** Rectory Farmhouse 39 Toghill Lane Doynton. BS30 5SY: Works to 3no. Redwood conifers to Crown raise inner branches to approximately 8 foot above ground level leaving the tips of the branches at around 1 m above ground level, remove deadwood from within the crowns, reduce branches which overhang cottage by 2.5m, Works to 2no. Willows to crown reduce to rear of oil tank by approximately 4m, Works to Leylandii hedge to reduce in height by approximately 3-4m and trim both sides to tidy, Works to 1no. Silver Birch to crown reduce by approximately 2.5m to leave a natural shape all situated in The Doynton Conservation Area.. *No objection.*

 25<sup>th</sup> May 2023

- 6.4 **Other Planning Matters:** *The Clerk will chase Planning enforcement reference 1970325 re Bury Lane, Green Metal Shed lying in the lay by.*  
**Neighbouring parish: P21/07554/RVC:** Wick Quarry London Road Wick:  
Variation of condition 13 attached to PK18/0222/F to read 'The development hereby permitted shall be implemented in the phases as set out in Table - Timescale and Phasing, of the supporting statement dated 15/11/2021 and drawing No. W22/RDH/11 Rev C', and variation of Conditions 3 and 4 to reflect the amended geotechnical requirements. (PK18/0222/F Restoration of quarry to a nature reserve and outline permission of a warden's lodge (dwelling), greenhouse, poly tunnel, barns, machinery shed, workshop and office with welfare facilities, education centre and business and office units (resubmission PK15/199/F) *Approve with conditions.*

EW

## 7 FINANCE

### 7.1 **Approved invoices by Bacs from C/A at this meeting unless otherwise stated**

- £157.50 E Weightman (reimbursement hedgehog highways) **BACS 16/2/23**
- £489.60 E Weightman, Parish Clerk, (work undertaken Feb & March 23)
- £ 47.48 E Weightman, Parish Clerk, (quarterly office expenses Feb & March 23)
- £ 50.00 Doynton Playing Field Committee rental 2023
- £320.00 Doynton Village Hall (Hire Post Office Oct 22 -Mar 23)
- £ 40.79 D Girling reimburse backup doytonvillage.org for 1yr 13/4/23
- £229.83 R Ritchie reimburse Jubilee Doynton walks board.

7.1.1 *The above were approved and proposed for payment by Cllr. Roch & seconded by Cllr. Williams.*

7.1.2 Payments approved and minuted at the meeting on 17<sup>th</sup> January were crosschecked with the invoices and bank statement by Cllrs. Roch, Williams & the Clerk at this meeting.

### 7.2 **FINANCE REPORT**

7.2.1 After clearance of the payments noted above, the working capital balance at HSBC Bank for the month to 31<sup>st</sup> March 2023 will be £4,365.10 which includes the debit of monthly bank charges February & March £10.  
Earmarked funds remaining: -£184.90 defibrillator fund. The balance on the S106 savings account currently stands at £11,943.48.

## 8 **VILLAGE MAINTENANCE & HIGHWAYS.**

### 8.1 **Update on problems already reported to SGC unless stated.**

The blocked drain by Vine cottage on the junction with Bury Lane and High Street, continues to be chased by District Cllrs. Reade and Stokes.

Replacement road signage on Bury Lane and Bury Lane on the corner with Culleysgate lane is now in situ and the potholes have been repaired on Mill and Rookery Lanes.

### 8.1.2 **Highways**

Traffic calming measures to Bury Lane awaiting completion continue to be monitored by the clerk and the refreshing of the White lining on Bury Lane after Close and Home Farm being chased by District Cllr. Reade.

EW  
SR

### 8.2 **New Issues raised by Councillors.**

A couple of Street cleaning and Maintenance projects have been assigned to a small team under Dave Jones at SGC which will be undertaken end March/April.

A large Pothole on Ham Lane by the gas sign near the stables at the top end to be reported by the clerk along with the very dangerous state Culleysgate Lane is now in. A road closure sign would be advisable stating "Access only" coupled with the removal of the Doynton Signpost from the A420 directing traffic down Culleysgate lane as it is virtually impassable. DPC has been warning SGC of the degrading due in much part to the drainage problems for many years.

EW

*PK18/0222/F 25<sup>th</sup> May 2023*

**9. SPECIAL MATTERS FOR ATTENTION**

**9.1** As a reminder to voters that the Local Elections are on May 4<sup>th</sup> and for the first-time voters will be required to show Photo ID when voting at the Polling station.

**For more information on which forms of Photo ID will be accepted visit [electoralcommission.org.uk/voterID](http://electoralcommission.org.uk/voterID) or call 0800 328 0280.**

**Applications for a Voter Authority Certificate can be made on [voter-authority-certificate.service.gov.uk](http://voter-authority-certificate.service.gov.uk).**

The forthcoming Annual Residents meeting, Annual meeting of the PC and Council meeting will take place at 6.30pm on Thursday May 25<sup>th</sup> at Doynton Village Hall with all residents' welcome.

**9.2** To help celebrate the Kings Coronation (6<sup>th</sup> May 2023) an application has been made to SGC from the Coronation Awards fund for a contribution towards the cost of a disco and food on 6<sup>th</sup> along with A Big lunch on 7<sup>th</sup>.

Risk Assessments, Training of Volunteers and checks on 3<sup>rd</sup> party suppliers for their public liability insurance to be carried out to comply with DPC Annual Zurich Insurance Policy covering Public Liability cover.

**9.3** A request will be made to Play Safety for the annual ROSPA inspection of the playground.

**9.4** DPC have joined South Glos Hedgehog Heroes project and as part of the project there are "Free Hedgehog Highways" signage for residents to collect found in the Church porch and the Bus shelter.

**9.5** It was noted there were no amendments to DPC Safeguarding Children & Vulnerable Adults and Equality Diversity policies adopted on March 29<sup>th</sup>, 2022.

**0 TO RECEIVE REPORTS OF MEETINGS ATTENDED.** *None to note*

**11 TO RECEIVE REPORTS BY DISTRICT COUNCILLORS.**

*None to record.*

**12 MATTERS OF INTEREST RAISED BY MEMBERS** *It was agreed should additional funding be required to purchase a board for the "Jubilee Doynton Walks Board" DPC would be able to fund from S106 funds.*

**13 ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS.** *None to note.*

**14 DATE OF NEXT MEETING: - The Annual Residents Meeting and Annual meeting of the Parish Council** will take place on Thursday May 25<sup>th</sup> 2023, at the Doynton Village Hall at 6.30pm this will be followed by a normal council meeting.

The meeting closed at 8.15pm

Signed..........Date..........

Notes: DPC = Doynton Parish Council; SGC = South Gloucestershire Council; ALCA = Avon Local Councils Association; CEF = Community Engagement Forum; AONB = Area of Outstanding Natural Beauty; TPF = Town & Parish Forum.